



## Fire School Advisory Board Meeting Minutes Quarterly Meeting: August 14, 2024 at 10 a.m.

Public notice of this meeting was properly posted at the South Carolina Fire Academy, 141 Monticello Trail, Columbia, SC 29203 and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

The meeting was held in person in the SC Fire Academy conference room. Board members also utilized video and teleconferencing.

### I. Call to Order and Welcome

The meeting was posted and advertised pursuant to South Carolina laws, rules, and regulations. The meeting was called to order at 10:02 a.m. by Co-Chair Justin McLellan.

#### Roll call of members:

SC Fire School Advisory Board															
Terry Sheriff	Z	Mark Davis	A	Jody Suttles	Z	Douglas Cline	Z	Brad Stio	Z	Brian Lovin	A	Joel Rogers	A	Tommy McDowell	Z
Michael Dozier	A	Harold Nichols	X	Justin McLellan	X	Thomas Tardo	Z	Joshua Jordan	Z	Peter Dontje	Z				

P: Via Phone X: Present A: Absent Z: Via Zoom

**VISITORS PRESENT:** Amy Williamson, Rick Dunn, Nathan Ellis, Erick Adams, Richard Naugler, Tyson Houston, Chris Cooper, Jeremy Johnson, Greg Bass, IFSAC Team, Andrela Riley, Terrell Brown, and Sherri Bush

- After roll call, a quorum was established.
- Superintendent Pope led the Pledge of Allegiance and Invocation.
- Harold Nichols made a motion to approve the agenda. Joshua Jordan seconded. The motion carried unanimously without discussion.

### II. Approval of Minutes

Harold Nichols made a motion to approve the May 8, 2024, minutes. Josh Jordan seconded. The motion carried unanimously without discussion.

### III. Committee Chair Comments

Justin McLellan's remarks on behalf of Committee Chair Terry Sherriff

- Thanked State Fire team members for the response efforts during the storm.

### IV. State Fire Marshal's Remarks

#### Financial Update

Chief Jonathan Jones:

- Discussed the budget

**State Fire University**

- Presented Chris Cooper with his State Fire University diploma

### **CPIP Project Updates**

State Fire Marshal Jonathan Jones on behalf George Stapleton stated:

- Installed badge readers at entrances to each building
- Future installation of an automatic arm at the entrance gate
- Received phase I approval for the AARP prop
- Completed the feasibility study for the new USAR building
- Set aside funds for the repair of the existing burn building. A new burn building is still part of the long term CPIP

### **Grants Update**

George Stapleton shared the following update:

- Received a \$260,000 AFG grant for props.

### **Superintendent's Remarks**

Chief Jason Pope stated:

- Introduced the IFSAC site team
- Updated the signed waiver process
- One class A burn building is out of service and the other is undergoing repairs.
- Offering, in 2025, EMT as part of Resident Recruit School.

### **Employee Updates**

- One vacancy in Curriculum
- Promoted Jennifer Jones (cafeteria) to a full-time employee.
- Posted the two new FTE positions
- Vacancies in the regional offices include three administrative positions

## **V. SCFA Section Reports**

### **Facilities**

Greg Bass discussed numerous facilities projects including the installation of new lighting in the classrooms, window blinds, and the security arm at the facility's entrance.

### **Curriculum & Production**

Bonita Watters provided a summary and overview of ongoing Curriculum and Production projects.

### **Training**

Superintendent Pope, on behalf of Terrell Brown, provided an onsite training section update.

### **EMS**

Richard Naugler provided a summary and overview of the ongoing EMS courses and projects.

### **Accreditation**

Superintendent Pope, on behalf of Andrela Riley, provided an accreditation update.

### **Administration**

Sherri Bush, Administrative Supervisor, deferred to the numbers in the provided report.

**Marketing**

Amy Williamson provided Marketing and Special Projects updates.

**VI. OLD BUSINESS**

- None

**VII. NEW BUSINESS**

- None

**IX. Announcements**

- Firefighters' Associations Quarterly Training is Oct. 23, 2024 in Spartanburg.
- Fire Service Improvement Conference is Jan. 23-26, 2025 in Columbia, SC.

**X. Adjournment**

Harold Nichols made a motion to adjourn. Josh Jordan seconded. Motion passed unanimously without discussion. Meeting adjourned at 10:59 a.m.

The next meeting is scheduled for Nov. 13, 2024, in the SC Fire Academy Conference Room or via teleconference.

*Disclaimer: The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.*